



TOM TINDALL
Director

County of Los Angeles INTERNAL SERVICES DEPARTMENT

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"To enrich lives through effective and caring service"

August 10, 2011

To: William T Fujioka
Chief Executive Officer

From: Tom Tindall
Director

A handwritten signature in cursive script that reads "Tom Tindall".

Subject: **REVIEW OF BOARD POLICY NO. 5.030 - LOW COST LABOR RESOURCE PROGRAM**

Based on the request of the Executive Office, the Internal Services Department has reviewed Board Policy 5.030 – Low-Cost Labor Resource Program. At this time, we are recommending two minor revisions which are to (1) delete the November 19, 2003, memorandum from the "Reference" Section of the policy and (2) extend the sunset review date to October 3, 2015. Attached is a red-line version of the policy, as requested by the Executive Office.

If you have any questions regarding this request, please contact Joe Sandoval at (323) 267-2109 or at jsandoval@isd.lacounty.gov.

TT:JS:LG:gk

Attachments



Los Angeles County **BOARD OF SUPERVISORS POLICY MANUAL**

Policy #:

5.030

Title:

Low-Cost Labor Resource Program

Effective Date:

10/03/95

PURPOSE

Designates the Internal Services Department as the focal point to provide information, guidance and status on various low-cost resource programs available to County user/management entities for facilities and landscape maintenance.

REFERENCE

September 20, 1995 memo to Each Supervisor from the Director of Internal Services Department entitled Low-Cost County Labor Resource Option Report.

October 3, 1995 Board Order, Synopsis 50

~~November 19, 2003, Memo to Each Department Head from the Director of Internal Services entitled, Reminder – Low Cost Resource Program Policy No. 5.030~~

POLICY

The County Board of Supervisors has designated the Internal Services Department as the focal point to provide information, guidance, and status on various low-cost resource programs available to County user/management entities for facilities and landscape maintenance.

Departments are required to consider low-cost County resource options in lieu of or as supplements to any future contracts for landscaping and grounds maintenance and other unskilled labor intensive requirements (e.g., graffiti removal) and discuss utilization possibilities in Board letters recommending new/renewal contracts.

RESPONSIBLE DEPARTMENT

Internal Services Department

DATE ISSUED/SUNSET DATE

Issue Date: October 3, 1995

Review Date: December 18, 2003

Review Date: August 16, 2007

Review Date: September 15, 2011

Sunset Review Date: October 3, 2003

Sunset Review Date: October 3, 2007

Sunset Review Date: October 3, 2011

Sunset Review Date: October 3, 2015

LOW-COST LABOR RESOURCE PROVIDERS
(Board Policy No. 5.030)

Department	Program	Contact	Telephone No.
Probation	JAWS-Juvenile Alternative Work Service and PAWS-Probation Alternative Work Service	James Johnson	(323) 226-8827
Public Social Services	Workfare Program	Oscar Okeke	(562) 908-6747
Sheriff	Program Community Based Alternatives to Custody (CBAC)	Linda Brodka	(213) 893-5345